

ACKNOWLEDGEMENT RECEIPT

Sample Receipt for Payment & Document Confirmation

Receipt Number: _____

Date: _____

Received From: _____

Received By: _____

Amount: \$ _____

Amount in Words: _____

Purpose / Description:

Mode of Payment: ☐ Cash ☐ Check ☐ Bank Transfer ☐ Digital Payment ☐ Other

Reference No.: _____

Status:

Status: CONFIRMED

Remarks: _____

Signature of Receiver: _____

Signature of Receiver: _____

Signature of Payer: _____

Please retain this acknowledgement receipt for your records