

TODAY'S PLAN

ORGANIZE YOUR DAY

DATE ____ / ____ / ____

I NEED TO GO TO

TIME	✓	ACTIVITY

TODAY GOALS

1. _____
2. _____
3. _____
4. _____

TO DO LIST

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

NOTES